

MINUTES
SPECIAL/WORKSHOP SESSION
APRIL 22, 2008
FH3 7:30 pm

4658

The 873rd meeting of the Board of Fire Commissioners of the LaGrange Fire District was held on April 22, 2008 at 7:30 PM at Firehouse #3. Present were Commissioners Mulford, Lantzky, Hines, Smith, Zeidan; Chief Jim Dawson; Assistant Chief Barry Ward; Secretary Holzberger and firefighters.

Mulford called the meeting to order and led the salute to the flag.

Approval of Minutes: Hines moved to approve the minutes of March 25, 2008 and April 8, 2008, seconded by Smith and carried unan.

Correspondence- Secretary Holzberger reported the following received:

Checks: \$50 donation from Glenn McGinnis in memory of James Vaughn. Hines moved to allocate to the 2008 Equipment Budget, seconded by Zeidan and carried unan.
\$800 check received from NYS Health Central for training. Lantzky moved to allocate to the 2008 Training Budget, seconded by Zeidan and carried unan.
\$6344.92 Return of Taxes withheld. Smith moved to allocate to the 2008 Personal Services Budget, seconded by Zeidan and carried unan.
\$106.26 from Ed Mulford for refund of cell phone. Zeidan moved to allocate to the 2008 Telephone budget, seconded by Hines and carried unan.
\$543.75 from Motorola refund of expenses for equipment. Zeidan moved to allocate to the 2008 Equipment Budget, seconded by Smith and carried unan.

Letter received from Jackson Lewis regarding transfer of files to Rod MacLeod.
NYS Safety Group 497-reported 25% dividend; checks to be mailed shortly.
NYS Safety Group 497 (pertains to workers comp.) Loss run report received.
Range Hood Inspection-by Cryoweld on 4/4/08 all three stations done.

OGS-conference to be held in Albany on May 21 and May 22. Smith moved that Lantzky, Mulford and Michael Benenati be approved to attend, seconded by Zeidan and carried unan.

Bills-Secretary Holzberger presented the following bills for payment:

Quinlan Gas \$1140.68, \$903.90, \$95.06
Mobil \$1970.92
Arlington Fire District \$420.00 Driver Safety /Emergency vehicle Driver Safety
A-1 Electric-Smith reviewed itemized for mechanics facility.
Rose & Kiernan-Provident Accident/Health \$7154.00

Zeidan moved to authorize payment of the bills, seconded by Hines and carried unan.

Chiefs Report-Chief Jim Dawson reported two accidents: 47-55 and 47-61. Safety Committee investigating both; Pleasant Valley to cover 47-61.

Utility truck (47-61) backed up and hooked a tree stump. Damage is approx. \$930.

Personnel-Chief Jim Dawson reported that Mike Daly needs approval for FF1 class. Mulford explained that he had obtained a resolution that would authorize Mike Daley to attend pending completion of a physical and approval of Station 2. Secretary Holzberger read the resolution and Smith moved to authorize, seconded by Lantzky and when the Board was polled the vote was unanimous.

Part time clerk- Chief Jim Dawson reported that Maureen Byrum had resigned and replacement was needed. Mulford stated that we have to discuss that.

Ladder testing-Chief Jim Dawson reported that one 35 foot ladder needs to be replaced at a cost of \$900 and some other repairs are necessary at a cost of \$200. Mulford suggested surplusing the equipment. Zeidan moved to replace the one ladder and repair the other two, seconded by Hines and carried unan.

Emergency scene signage required at accident scenes as per NFPA. Chief Jim Dawson requests purchasing 4 signs; cost is \$1400 total. Lantzky moved to authorize purchase of the signs seconded by Hines and carried unan.

Mulford stated that he attended a seminar that described the use of these signs and would forward the information to the Chief. Chief Jim Dawson stated that would be great and members just attended a class and came back very enthusiastic. Mulford stated that he had a power point presentation he would give to the Chief.

Fire Prevention CD-at a Cost of \$125 Chief Jim Dawson recommends purchase. Hines moved to approve, seconded by Zeidan and carried unan.

Laminating Maps-cost \$3-4 per map. Chief requests that up to \$300 be spent to do this. Zeidan moved to authorize, seconded by Smith and carried unan.

Quotes for Uniforms-Micheal Benenati received 4 quotes.

Annual Firehouse Software-\$1185 renewal. Lantzky moved to authorize payment, seconded by Zeidan and carried unan.

FF1 class-book cost \$800. Training Officer placed it on charge card.

Hose Test quotes-Chief reported he received 3 written quotes; Waterway is lowest at .21 per foot. Assistant Chief Barry Ward explained that we started this three years ago; we found that it was difficult to get personnel to do it. We have found that we were doing the testing incorrectly, and this method inventories and checks coupling. Hines asked why the career staff can't do this one piece at a time. This method with an outside source takes a week. Mulford stated that keep in mind, if an alarm comes in the apparatus and hose is left unattended for extended periods of time. Assistant Barry Ward

stated that having a vendor do it, insures a more thorough and accurate job; Mulford stated that we do not have the proper equipment to do the job well. Zeidan stated that we

had a problem at Fairview getting the volunteers to do the testing as well. Liability is also an issue. Assistant Chief Barry Ward stated that this company will stencil for inventory as well.

Zeidan moved to authorize testing of the hose, seconded by Smith and carried unan. Mulford Aye Smith Aye Lantzky Aye Zeidan Aye Hines Nay. Mulford stated that he feels it should be reviewed, but the hose must be tested at this time.

Combination change-Smith stated that we will do this after the company meeting. Breaker problem yielded no heat at ST.1.

47-55-Assistant Chief Barry Ward stated that he emailed the information to Rod MacLeod. Mulford explained that he spoke to a rep (at FDIC)and he was very concerned and apologetic; stated that he (the rep) was going to contact him and never did.

EMS Administrator-Appointment needed.

Zeidan moved to appoint Michael Benenati permanent probationary, seconded by Smith and carried unan.

Tanker-Stainless Steel Tanks; grants for tanker. Assistant Chief Barry Ward stated that we are looking at US Tanker.

Parking Lot-wiring that connects to the monument light; must be replaced. The light has been fixed.

EXIT light-Smith still working on.

Rudy Macak stated that there was nothing wrong with the wiring; something had disturbed the box in the storage room.

Grant-Mulford stated that we have not heard as yet.

Generator-protective fence; Lantzky stated that it had been mentioned to him. Chief Jim Dawson asked regarding diesel fuel.

Pollution coverage-Zeidan explained that he would get back to them.

Policies-Rod MacLeod reviewing.

Floor-Rudy Macak stated that he is just happy that the Board is busy.

Mulford asked if the Board wished to meet again.

Mulford explained that Best Practices should be used instead of Standard Operating Procedures or SOG's.

Zeidan asked if it would be okay to set up something with the newspaper regarding the transfer of the vehicles. Mulford told Zeidan to go for it.

Mulford asked Lantzky about waxing the floors and painting of the firehouses. Lantzky has asked what color. Camp Beacon can do this.

Code of Ethics-Hines stated that we have yet to meet; have a meeting scheduled for April 28, 2008.

Annual Dinner-Mulford stated that there was a letter sent regarding the payment for Ladies Aux. No statute was violated. St. 2 does not have associate members. Mulford stated that we have not invited the Ladies Aux in the past.

Smith stated that he received a call from Jeff Frazier regarding the air compressor; condensation is occurring and the air compressor will be moved into the bays. Assistant Chief Barry Ward stated that the system needs to be looked into; water accumulator needs to be put in.

St.3-has installed a combination lock on the kitchen door. Mulford stated that the lock on the kitchen door is not needed. Hines explained that the property in the kitchen becomes the Lagrange Fire District. Mulford stated that we need a policy. Hines stated that the firehouse belongs to the district. Hines moved that the lock be removed and St.3 be notified, seconded by Lantzky and carried unan.

FDIC-Mulford discussed a badge system he looked at while at FDIC. Cost is \$10,000 which included 2 locks per station. Includes fobs, printer and card.

Zeidan stated that we should look at a planner. Assistant Chief Barry Ward stated that we need a statement of work; willing to work with any one. Zeidan stated he would work on it.

Renovation of St.2-sleeping quarters and office space. Mulford stated that we need to contact Clark Patterson.

Job Description-Maintenance person

Mulford asked to review the job description. Need to select some dates regarding meeting with the negotiator.

Service Award -qualifications at next meeting.

Thursday May 8, 2008 at 10 AM to meet with David Wise.

Hines stated that we did not retain the other attorney due to his inability to attend our meetings; Rod has missed two meetings.

Smith stated that we should discuss this with him.

Executive session-9:17 PM Smith moved to go to executive session, seconded by Hines and carried unan.

Smith moved to return to regular session, seconded by Zeidan and carried unan.

Workshop April 29, 2008-7 PM FH3 Policy-Smith moved to hold a workshop, seconded by Lantzky and carried unan. Mulford stated that it is not necessary for the Secretary to attend.

There being no further business, Smith moved to adjourn at 9:55 PM seconded by Hines and carried unan.

Respectfully submitted,
Denise A. Holzberger, Secretary