

LAGRANGE FIRE DISTRICT
Special /Workshop
February 24, 2009
FH2 7:30 PM

4701

The 896th meeting of the Board of Fire Commissioners of the LaGrange Fire District was held on February 24, 2009 at Firehouse #2 at 7:30 PM. Present were Commissioners Lantzky, Hines, Canero, Smith; Chief Barry Ward, EMS Administrator Mike Benenati; Rod MacLeod Legal Counsel; Secretary Holzberger and firefighters. Commissioner Ziedan was absent.

Hines called the meeting to order and led the salute to the flag. Hines stated that this is a meeting of the Board of Fire Commissioner in public and is not a public meeting. Hines stated that we will offer the opportunity for public comment at two different times this evening. Hines asked if there were any public comment.

Public Comment-Mr. Bruce Douglas stated that first off he would like to say that we have a super crew that provides a great service and the comments he will make have nothing to do with that service. Mr. Douglas stated that he had to call 911 recently for an emergency for his wife. Mr. Douglas stated that Alamo transported her and he was billed for their service. This was due to the fact that Lagrange was already responding to another call. Mr. Douglas stated that he understands that his taxes pay for this service and yet he received a bill because Alamo had to be used. Mr. Douglas stated that many non-residents use LaGrange services and are not billed so why does he receive a bill. Hines stated that he can empathize however, we must provide service regardless of whether a patient has paid taxes or not. Hines asked Mr. Douglas to provide the Board with a copy of the bill for discussion with the other Board members. Hines explained that this is a reciprocal process-if you were out of town and needed services they would be provided in the same fashion as that Town's taxpayer. Mr. Bruce Douglas stated that if this is the system then we should go back to the old system of pay as you go. Hines explained that he has been in the fire service for 45 years and this service is second to none. Hines stated when you are in the situation it is not a concern for cost at that moment; afterwards when you look at the bill, it is a problem and yes it is expensive. Lantzky stated that the law is the issue; the law is favorable to commercial services.

Chief Barry Ward stated that this situation is a rare occasion. Hines stated that we will look into this for you to see if something can be done and would get back to you at the next meeting.

Minutes-Smith moved to approve the February 10, 2009 minutes, seconded by Lantzky and carried unan.

Correspondence-Secretary Holzberger reported the following was received:

Checks-The following checks were received in memory of Elsie Neilson:

Payable to Lagrange Rescue #2-\$50 from Elizabeth Hubbard

Payable to Lagrange Rescue Squad \$20 from Henry Almgren

Payable to Lagrange Fire Co. \$25.00 from Helen Shook

Payable to Lagrange Rescue Squad \$25.00 from Norma S. Gerth

Payable to Lagrange Rescue Squad \$25.00 from Joan Whiteley

Hines stated that we does not recognize "Lagrange Rescue Squad " as we are emergency services and asked for a motion from the Board to deposit these checks into the LaGrange Fire District account.

Smith moved to deposit the checks into the LaGrange Fire District account, seconded by Lantzky and carried unan.

Smith moved to allocate these fund to the 2009 Equipment Budget seconded by Lantzky and carried unan.

Workers Compensation-Secretary Holzberger read a memorandum from NYS Public Entities Safety Group 497 regarding the timely filing of C-2 forms (report of injury to the Workers Compensation Board) Hines asked for a copy to be forwarded to the Chief for his review. Smith moved to incorporate this memo into our workers comp procedure, seconded by Lantzky and carried unan. Chief Barry Ward stated that he will review and will factor this procedure into our process for reporting injuries.

Bills-The following bills were submitted for payment:

Waresx-416.1 gals diesel inv005670553	\$1131.17	
Airgas-inv116556958 Medical ABCDE Alum	\$97.34	
Airgas-inv 116437988 Oxygen	\$115.09	
Inv 116490649 Oxygen	\$128.32	
Airgas -inv116667717 oxygen (CO.2)	\$38.25	
Airgas-inv 11616168 fill scot paks	\$437.50	
Prudential-life ins Q0 188176	\$424.27	
Salemsys.net-PO3293 inv200215	\$435.00	
Rose & Kiernan-renewal umbrella/liability	\$64517.23	
Poughkeepsie Journal-legal ads 2697032	\$43.37	
Poughkeepsie Journal -legal ad 2698051	\$31.40	
Mobil-unleaded gas through Feb5 2009	\$667.65	
Mobile Fleet-inv10666A lights-amber, red	\$260.20	
TJ Davison Locksmith-inv2382 (Co.2)	\$160.50	
John Lucas & Son Locksmith-18 keys	22.50	
Bottini-Fuel oil: FH1 2/6/09 349.1 gals	\$572.45	(\$1.63/gal)
Bottini-Fuel oil; FH3 1/31/09 351.6.gls	\$606.44	(\$1.72/gal)
Bottini-Propane St 2 2/16/09 100 gal tank	\$20.27	
Central Hudson-electricity FH3 2/13/09	\$657.07	
Verizon-ac480140804 thruFeb06, 2009	\$188.75	
Verizon-ac380140540 thru Feb06, 2009	\$211.35	
Total	70766.12	

Smith moved to pay the bills as submitted, seconded by Lantzky and carried unan.

Smith moved to authorize the budget transfers as follows:

From 2008 P:10 Misc. to 2008 Electricity	\$6426.97
From 2008 P:10 Misc to 2008 Buildings	\$3841.99
From 2008 P:10 Misc to 2008 R& S Equipment	\$15902.66
From 2008 P:10 Misc to 2008 IT Consultant(Prof.Services)	\$4963.30

Seconded by Lantzky and carried unan.

Secretary Holzberger reported that the total unexpended fund for 2008 was \$1356617.06 and needed to be allocated to the 2009 Budget.

Smith moved to authorize the allocation of the 2008 Unexpended Funds, seconded by Lantzky as follows: 2008 Personnel Services to 2009 Personnel Services \$1023947.40

2008 Service Award to 2009 Service Awards \$74647.90

2008 Equipment to 2009 Equipment \$121156.25

And the remaining balance to be allocated as follows:

To 2009 IT \$10,000.

To 2009 Gas \$3000

To 2009 R&S Equipment \$35000

To 2009 Electricity \$10000.

To 2009 Fire Prevention \$10000

To 2009 Physical/Medical \$18,866

The motion was carried unan.

FOIL Letter requesting minutes-Secretary Holzberger read a letter submitted by Bryan Zittel requesting minutes. Hines referred to legal counsel for advisement regarding attachments. Rod MacLeod stated that they are necessary as the request is broad. Hines requested a motion from the Board to permit minutes be sent through the current date of FEB 10, 2009. Rod MacLeod explained that requests for future minutes cannot be honored as the record has not been created yet. Smith moved to authorize the minutes be sent as requested through February 10, 2009, seconded by Lantzky and carried unan. Jason Lopes requested that a copy is not being provided at the fire district. Hines stated that a copy is available to any member of the public upon request. Minutes are available on the website however,

Chief Barry Ward stated that we are relying on volunteer individual to update the website for us and we will look into this. Rod MacLeod stated that minutes must be available in two weeks.

2008 Unexpended Funds-Secretary Holzberger reviewed the budget transfers that need to be made and stated that these were distributed to the Board at the February 10, 2009 meeting. Smith moved that the funds be re-allocated as per the attached description as submitted by the Secretary, seconded by Lantzky and carried unan.

Letter from VFIS-Secretary Holzberger read the letter from VFIS. Hines asked that the letter be forward to the Company Presidents as an FYI.

Association of Fire Districts of the State of New York-Secretary Holzberger stated that notice of the Annual meeting was received. Annual Meeting will be held April 30 through May 3 2009 in Albany NY. If anyone is interested in going the reservation cut off is Wednesday April 2, 2009.

Chiefs Report-Chief Barry Ward reported the following:

Personnel Issues-Chief Barry Ward stated that there were a few items that he needs to discuss in executive session.

Acc/Injuries- Chief Barry Ward reported that there was a post mask confidence course illness and tripping incident.

Training Requests-Firehouse Software-Chief Barry Ward reported that there will be a Firehouse Software training sessions in Orlando, Florida. Chief Barry ward requests that 4 people attend up to 5 nights @\$129 per room. Seminar is \$695 per person. Cost is approximately \$6000. Hines asked if we needed this additional training. Chief Barry Ward stated we need more skill depth to use the software to its fullest capabilities.

Lantzky moved to authorize the attendance of 4 people at the Firehouse Seminar, seconded by Smith and carried unan.

SEVO Training for Fire And EMS-Chief Barry Ward explained that this provides for a standard for our drivers. In addition, this training is for utilities and Ambulances up to 26 k and CDL limits. This allows for officers to do training to get new members on as drivers for our ambulances, utilities, pickups and staff vehicles for use in a CODE 1 response mode.

BJ's account-Chief Barry Ward explained that for ease of operation and tax exemption he requests purchasing of a BJ's membership. We purchase water and Gatorade for rehab there. Smith moved to approve the membership, seconded by Lantzky and carried unan. Membership cost is approximately \$60.

Equipment-Petzel- Chief Barry Ward stated that we have the bid spec for the Petzel Personal Escape system.

MES-Chief Barry Ward requests a letter be sent to MES asking them to take on Hurst Sales and Service for the Lagrange Fire District. This does not cost us anything. Smith moved to approve the letter, seconded by Lantzky, and carried unan.

Tanker-bids to be opened March 10, 2009

CDL-Chief Barry Ward stated that he had discussed this at the FEB 10 2009 meeting and legislation is pending to change the law. He requests that the Board send a letter of support of this change. Chief Barry Ward stated that he will look at our status regarding CDL requirements as far as mitigating potential risks,

IT Policy-Chief Barry Ward stated that it needs to be adopted. Smith moved to adopt the IT policy, seconded by Lantzky and carried unan.

Hines thanked Michael for tagging the keys. (Ha! Ha!)

Photo ID Cards- Hines asked for input. Canero stated that it should be done sooner rather than later. Canero and Mike Patrimonio to lead the photo id project.

Ladies Aux-Hines asked Rod Macleod regarding what we need to do as a Board. Rod MacLeod stated the Board should recognize or approve their membership for insurance purposes once the company has established how they are handling their membership; 2% funds are a matter for the Companies and career staff to decide. Lantzky stated that he discussed that with the Ladies Aux. Canero stated that it would be discussed at the next company 2 meeting.

Propane-Hines reported that Bottini is the supplier for our propane; Tanks have been installed at ST 1, and St2. St 3 has opted to purchase propane on their own from another supplier.

Planner Status-Hines stated that Commissioner Ziedan is not present this evening but had reported that the contract has no payment schedule; we have been billed approx. \$7000. Hines stated that we have not seen any report or results as yet. The question is should we pay this bill and secondly, the total cost is \$32000, should we continue with this. Smith stated that he met with Ziedan last evening and he requested that this be tabled. Smith moved to table until the next meeting, seconded by Lantzky and carried unan.

Doors FH2-Smith reported that the door at FH2 has been installed; meeting room door is on order and as soon as it comes in it will be installed. Lock to be looked at door that it has been installed. Smith stated that the lock has been fixed and noted that the window frame is metal.

Driver Training- parking lot markings. Hines asked Chief Barry Ward regarding the status on the markings. Chief Barry Ward stated that this was a contractual issue and he will contact Jay Shaffer to follow up.

Generators-Canero stated that the engineer will be following up and is communicating with Tim Moot; the engineers are continuing to work with the contractor as per the spec's. No additional expense as incurred as yet.

Public Official Bond-Hines stated that the amount should be raised to \$6 million. Hines requested a motion to increase the bond amount. Smith moved to increase it to \$5.5 million, seconded by Lantzky and carried unan.

Smith moved to authorize the Secretary to obtain quotes for the Public Official Bond, seconded by Lantzky and carried unan.

St2 storage shed and blinds-Lantzky reported that it is in progress .

2009 Vendor List-Hines asked Smith, Canero, Lantzky to review to update.

Laptop for Chairman-Hines asked for authorization to purchase a new laptop. Smith moved to approve, seconded by Lantzky and carried unan. Chief Barry Ward stated he would discuss software compatibility with Jeff Lenkowski (Salemsys.net).

Keys- Hines stated that we need to tighten up our control of keys; identify and or dispose of keys that are not needed; we need to identify who would be the holder of keys. Cipher keys are held by individuals who have provided the service and recommends recalling them back to us. Smith stated we had a problem on Friday and a locksmith was required. Chief Barry Ward reported that they have been identified and tagged; we need the instruction manuals. Hines asked Smith to re- call the keys. Chief Barry Ward stated that we should look towards a badge access system and then we can control with our server. Smith stated that this is long overdue.

Hines asked for the buildings and grounds committee to work with the Chief to get quotes and report back next meeting.

Workshop- Hines stated that he would like to get together 2/26 to finish reviewing the contract in preparation for negotiations. Smith stated that Ziedan is out of town. Hines stated he would like to complete the review to begin moving forward. Canero stated 5:30PM at FH3 would be good.

ST 1 and 3 provided membership lists to the District (for 2% funds) and Lantzky reported that ST 2 has not provided it. Canero stated that he would look into it.

Utility uniforms-Lantzky, Chief Barry Ward and EMS Administrator Mike Benenati met to discuss and will present the results at the next meeting.

Floor-Hines asked for any comments from the floor. There were none.

Executive Session-At 8:45 Pm, Smith moved to go to executive session to discuss personnel issues, seconded by Lantzky and carried unan.

Smith moved to go back to regular session at 9:20 PM, seconded by Lantzky and carried unan.

Hines apologized to the audience that he inadvertently stated that they would adjourn, however there is some additional business.

Smith stated that legal counsel has advised us that the retirement of the Deputy Chief is in process and is soon to be approved, and in lieu of that, he moved to appoint Barry Ward provisionally to the position of Deputy Chief upon receipt of documentation of the current Deputy Chief's retirement date, seconded by Lantzky and when the Board was polled the vote was as follows:

Lantzky Aye Smith Aye Canero No Response Ziedan Absent Hines Aye

The motion was carried unan.

Hines congratulated Barry Ward.

There being no further business, Smith moved to adjourn at t 9:30 PM, seconded by Lantzky and carried unan.

Respectfully submitted,

Denise A. Holzberger, Secretary/Treasurer

