

LAGRANGE FRE DISTRICT
REGULAR MEETING
MINUTES
OCTOBER 13, 2009
7:30 pm FH2

The 912th meeting of the Board of Fire Commissioners of the Lagrange fire District was held on October 13, 2009 at 7:30 PM at Firehouse 2. Present were commissioners Hines, Lantzky, Zeidan, Smith; Secretary Holzberger and firefighters. Chief Brian Odendahl, Deputy Chief Barry Ward, EMS Administrator were absent due to attendance at a conference. Commissioner Canero was absent due to illness.

Hines called the meeting to order and led the salute to the flag. Hines requested a moment of silence for Patrick Joyce of the Yonkers Fire Department who died in the line of duty on October 2, 2009.

Hines welcomed everyone and stated that this is a meeting of the Board in public and not a public meeting. An opportunity for public comment will be offered at least once if not twice during the meeting.

Minutes-Hines asked for a motion to approve the minutes of September 22, 2009 and September 29, 2009. Smith moved to approve the minutes as submitted by the Secretary, seconded by Lantzky and when the Board was polled the vote was as follows:

Smith Aye Lantzky Aye Hines Aye Canero Absent Zeidan Abstain
The motion was carried.

Correspondence-Secretary Holzberger reported the following was received:
Association of Fire Districts Dutchess County meeting notice October 27, 2009

\$300.00 from NYS Health Central Admin reimbursement CME Jackie Clark
\$10.00 from Health Research conference refund

Lantzky moved to allocate \$300 and \$10 to the 2009 Training Budget, seconded by Ziedan and carried unan.

\$46.34 from Lagrange Professional Firefighters for refund of expenses for cablevision.

\$66.06 from Southwest LaGrange Fire Co.3 for refund of expenses for cablevision

Lantzky moved to allocate \$46.34 and \$66.06 to the 2009 Telephone Budget, seconded by Ziedan and carried unan.

Letter from Town of LaGrange regarding annual Backflow device testing. Hines asked Smith to oversee this process. It was noted that attached to the letter is a list of certified contractors. Secretary Holzberger gave a copy of the letter and attachments to Smith.

Bills- The following bills were submitted for payment, Page 4801. Lantzky moved to authorize the bill as submitted for payment, seconded by Smith and when the Board was polled the vote was as follows: Smith Aye Hines Aye Lantzky Aye Canero Absent Zeidan Abstain The motion was carried. Hines asked regarding the Bill for the Service Awards. Secretary Holzberger stated that the life insurance premium had been paid in the beginning of the year and the remainder is paid after the tax bill. VFIS did not issue a statement or new invoice after the life insurance premium had been paid. Hines asked why we are just paying it now. Secretary Holzberger explained that she spoke to VFIS and inquired regarding if there were any outstanding bills and that is when the invoice was faxed to us. Smith stated that has been our practice to pay the life insurance and then pay the balance.

Chiefs Report-Hines explained that Chief Brian Odendahl is not here tonight due to a conference. Secretary Holzberger read letters from Company 1 regarding the following:
Anthony Rodriguez personal leave of absence granted by Company effective October 7, 2009
Judy Coffin has resigned effective October 7, 2009.

Accidents/Injuries-none

Old Business-Hines stated that the Ladies Auxiliary President Janet Canero requested authorization to purchase valances for the recently purchased blinds for FH2. Lantzky moved to authorize up to \$200, seconded by Zeidan and carried unan.

New Business- Smith stated that there are various building repair issues for ST 2 and St 3 that he has been reviewing. A career staff member has injured his knee on the stairs and replacement stairs are need for the access to the storage area. Smith stated that he received a quote for \$1300 and recommends moving on this tonight to prevent any further injury.
Zeidan moved to authorize the replacement of the stairs up to \$1300, seconded by Lantzky and carried unan. These stairs are for the upstairs medical supplies storage area that is just off the bays.

Smith stated that the two separate bathrooms at FH3 that need to be tiled. Cost to tile each bathroom would be \$2000. This includes materials and labor. Zeidan asked if there is a problem now. Smith stated that there is wallpaper there now and it is shabby. Smith moved to have the men's room at St 3 tiled at a cost of \$2000, seconded by Zeidan and carried unan.

Lantzky moved to have the women's bathroom at ST 3 tiles at a cost of \$2000, seconded by Smith and carried unan.

Grating-Smith discussed the grating that needs to be fixed at bays 1 and 2 at Firehouse #3 and the cost estimate is \$3500. Clark Patterson's quote was about \$35000 for Station 1 and 2. Hines asked Smith to obtain itemized quotes for the replacement grates and cutting of concrete.

Door sill at Station1-Hines asked Smith to have the contractor look at this issue as well for an estimate.

New Business-Hines discussed physical exams being held here at the firehouse. Hines stated the PE's are conducted in the room where the Secretaries work and several things occur as follows:

1. The Secretaries are displaced

2. Medical waste is left in the trash
3. Conference tables are used as exam tables

Hines stated that he would like to voice very strongly that we can do better than that and hold these physicals at the Workplace. Smith agreed and stated that there has even been blood on the carpeting. Zeidan asked if the Workplace can hold the exams there. Hines stated that they can but the physicals are held here for member convenience. It was noted that equipment is transported and has to be re-calibrated (when physicals are held here) and there is a set up fee.

Hines stated that no shots are to be given on the second floor. Flu shots are can be given downstairs. Hines stated that he will contact Judy Polchopek regarding no longer holding physicals here. We currently have physicals being held here tonight (October 14, 2009) will be the last time they will be held here. Hines asked for a motion that we do not hold physicals here.

Zeidan moved to no longer hold the physical exams here at the firehouse effective October 15, 2009, and thereafter they will be held at the Workplace, seconded by Lantzky and carried unan. Smith stated that it will be still okay for TB results to be read here at the firehouse. Hines stated that he will advise Judy at the Workplace of this change.

Annual Election-Secretary Holzberger reported that the Annual Election for commissioner will be held on December 8, 2009. Secretary Holzberger stated that several resolutions need to be adopted regarding the election. The question of absentee ballots was discussed. Hines asked for the Board's opinion. Smith stated that it is a complicated process and we have never done it before; he does not know of any fire districts that do this. Zeidan asked why we would do something that we have not done in the past. Hines stated that he will check with legal counsel regarding this and we will talk about it after executive session.

Resolution appointing Board of Elections-Secretary Holzberger read the resolution. Smith moved to adopt the resolution appointing the Board of Elections for the Annual Election as read by the Secretary, seconded by Lantzky and when the Board was polled the vote was as follows:
Hines Aye Lantzky Aye Smith Aye Canero Absent Zeidan Aye
The motion was carried.

Letter to Board of Elections-Secretary Holzberger read a letter requesting the list of registered voters for the Annual Election which requires the Chairman's signature.

Resolution for the preparation of the registration rolls-Secretary Holzberger read the resolution. Smith moved to adopt the resolution for the preparation of the registration rolls as read by the Secretary, seconded by Lantzky and carried unan.

At 8:50 PM Smith moved to go to executive session seconded by Lantzky and carried unan. Hines requested only the Board members be present. Secretary Holzberger and firefighters left the room.

At 9:23 PM Hines called the meeting back to order.

Floor-Hines asked if there was anything from the Board and there was no comment.

Hines stated after consulting with legal counsel, regarding the question of absentee ballots, that option is at the Board's discretion and the Board has agreed not to do this.

Secretary Holzberger asked legal counsel Rod Macleod to clarify the date and time that the preparation of registration rolls may be done. Legal Counsel Rod Macleod stated that the Board of Elections of the Fire District may decide the day they will meet to prepare the registration rolls. Hines stated that the Secretary (Holzberger) will get with Rod MacLeod regarding the confirming the appropriate date.

There being no further business, Zeidan moved to adjourn at 9:23 PM, seconded by Lantzky and carried unan.

Respectfully submitted,
Denise A. Holzberger, Secretary/Treasurer